



**CLEVELAND
METROPOLITAN
SCHOOL DISTRICT**

Purchasing Department 1111 Superior
Avenue E, Suite 1800
Cleveland, Ohio 44114
Ph: (216) 838-0418 Fax: (216) 436-5118

October 18, 2019

To: All Vendors

From: Seletha R. Thompson 
Purchasing Analyst

Re: **Addendum #2 for RFP 21285 – 2019-2020 Thirty Seven (37) Site Preventative Maintenance and Air Conditioning Start-Up Program**

*Below is **Addendum #2 for RFP #21285**. This addendum supplements and amends the items in the Specifications. This addendum must be noted on the Addendum Acknowledgement Form found in the ITB. Failing to acknowledge this Addendum on the Addendum Acknowledgement Form may cause the proposal to be rejected.*

RFP 21285 – 2019-2020 Thirty Seven (37) Site Preventative Maintenance and Air Conditioning Start-Up Program

Pre-Proposal Conference

Attached is a copy of the Pre-Proposal Conference Agenda and Sign-In Sheet

Site Visit Walk-Thru

Attached is a copy of the schedule for Site Walk-Thrus for Items 1-4

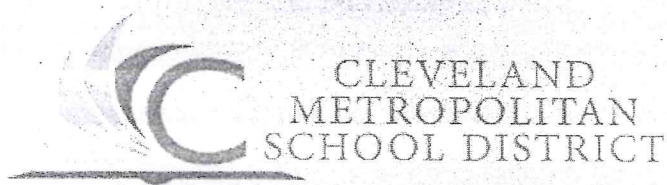
Response Date Extension

RFP 21285 – 2019-2020 Thirty Seven (37) Site Preventative Maintenance and Air Conditioning Start-Up Program

Responses are being extended from

November 1, 2019 to November 15, 2019

--End of Addendum 1--



RFP 21285 - 2019-2020 Thirty Seven (37) Site Preventive Maintenance & Air Conditioning Start-Up Program

Pre-Proposal Meeting Agenda

October 14, 2019

- I. Introductions**
 - a. CMSD
 - b. AGM Energy (Owner's Agent)
 - c. Other Guests

- II. Purpose of RFP**

- III. Procurement Process and Requirements**

- IV. Project Framework and Delivery**
 - a. RFP Questions**
 - i. Last Date for Questions: **October 16, 2019 at 12:00 Noon**
 - ii. Addenda Issue: **October 24, 2019**
 - b. RFP Communication to CMSD**
 - i. Questions sent to: Seletha.Thompson@clevelandmetroschools.org
 - ii. Voice questions: not allowed.
 - iii. CMSD will upload and publish any information and/or answers to questions received via Addendum to the CMSD Website at clevelandmetroschools.org/purchasing.
 - c. Responses Due: November 1, 2019 at 1:00 PM**

- V. Project Overview**
 - a. Scope Of Work**
 - i. Describe Expected Work
 - ii. Specifications
 - 1. Overall Criteria
 - 2. Descriptions

- VI. Question and Answer Period**

- VII. Closing Remarks**

- VIII. Adjournment**

RFP 21285 - 2019-2020 Thirty Seven (37) Site Preventive Maintenance &

Air Conditioning Start-Up Program

Pre-Proposal Meeting Sign-In Sheet

October 14, 2019

Name	Company Name & Phone Number	Email
Daniel Tombetto	Air Force One	dtombetto@airforceone.com
Danny Painter	Air Force One	dpainter@airforceone.com
Zach Shippy	BG	zshippy@brent-garrett.com
Bill Beiter	Dunbar Mechanical 216-317-4754	bbeiter@dunbarmechanical.com

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Pre-Proposal Meeting Sign-In Sheet

October 14, 2019

Name	Company Name & Phone Number	Email
Michael Geiger	Johnson Controls 419-346-4682	michael.geiger@JCI.com
Tim Lugo	JCI 216-509-4541	Timothy.L.Lugo@JCI.com
Jason Lockett	Carrier 216-904-9374	Jason.Lockett@Carrier.com
Cory Kiewatt	CHADINER (440) 552-0358	ckiewatt@whgandline.com

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Pre-Proposal Meeting Sign-In Sheet

October 14, 2019

Name	Company Name & Phone Number	Email
Trena Moore	Coleman Systems, Inc 416-391-1030	trena.moore@colemansystemsinc.com
Terry Mihos	Rel LLC 216-391-1030	INMihos@relllc.com
John Holp	Relmec 216-391-1030	John@relmecllc.com

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Pre-Proposal Meeting Sign-In Sheet

October 14, 2019

Name	Company Name & Phone Number	Email
Jeff Bonstetter Sr	Coleman Sports Inc	JBonstetter@colemansports.com
Tom Lutzak	Smith & Obry	TLutzak@SMITHANDOBRY.COM
MIKE SETTA	SMITH & OBRY	MSETTA@SMITHANDOBRY.COM

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Pre-Proposal Meeting Sign-In Sheet

October 14, 2019

Name	Company Name & Phone Number	Email
ANDRE T. GROSSBY	AGM ENERGY SERVICES	AGROSSBY@AGMENENERGYSERVICES.COM
LUAS HOFFMAN	AGM	loffman@agmenenergyservices.com
Seetha Thompson	CHSD	
Bob Kasper	CHSD	

Base Preventative Maintenance Schedule

Item 1: Wednesday, October 23, 2019

Adlai Stevenson-8:00-9:00 am

AJ Rickoff-9:15-10:15 am

Jamison-10:30-11:30 am

Miles-11:45 am-12:45 pm

Lunch-12:45-1:45 pm

Miles Park-1:45pm-2:45 pm

Warner-3:00-4:00 pm

Item 1/2: Thursday, October 24, 2019

Mound-8:00-9:00 am

Anton Grdina-9:15-10:15 am

Harvey Rice-10:30-11:30 am

Charles Dickens-11:45 am-12:45 pm

Lunch-12:45-1:45 pm

John Adams-1:45 pm-2:45 pm

Nathan Hale-3:00-4:00 pm

Item 2/3- Friday, October 25, 2019

John Hay-8:00-9:00 am

Mary Bethune-9:15-10:15 am

Patrick Henry-10:30-11:30 am

Euclid Park-11:45-12:45 am

Lunch-12:45-1:45 pm

Hanna Gibbons-1:45 am-2:45 pm

Memorial-3:00 pm-4:00 pm

Item 3-Monday, October 28, 2019

East Clark-8:00-9:00 am

James Rhodes HS-9:30-10:30 am

William Rainey Harper-10:45-11:45 am

R.G. Jones-11:45-12:45 am

Lunch-12:45-1:45 pm

Artemus Ward-1:45 am-2:45 pm

Garfield-3:00 pm-4:00 pm

Item 3/4- Tuesday, October 29, 2019

Riverside-8:00-9:00 am

Alcott-9:15-10:15 am

Almira-10:30-11:30 am

Thomas Jefferson-11:45-12:45 am

Lunch-12:45-1:45 pm

Orchard-1:45 am-2:45 pm

Dunbar-3:00 pm-4:00 pm

Item 4-Wednesday, October 30, 2019

Buhrer-8:00-9:00 am

Campus International-9:15-10:15 am

G.W. Carver-10:30-11:30 am

Wade Park-11:45-12:45 am

Lunch-12:45-1:45 pm

Willson-1:45 am-2:45 pm

Daniel Morgan-3:00 pm-3:30 pm

Mary Martin-3:40-4:10 pm